

To be filled and returned to [capital360.mr@adnec.ae](mailto:capital360.mr@adnec.ae)

Closing date of Submission: 15 days prior to show, thereafter delivery cannot be guaranteed and standard or on site price will apply.

**EXHIBITION/EVENT INFORMATION**

Event/Exhibition Name:

Date

Stand Name:

Stand No.

Hall No.

**INVOICE DETAILS:**

Please indicate invoice currency preference: USD AED

Tax Registration No:

First Name:

Last Name:

Company Name:

Company Address:

City:

Postal Code:

Country:

Contact No.

Email Address:

On-site  
Contact Name:On-site  
Contact No.

It is important to review TERMS &amp; CONDITIONS below before submitting your order

**TERMS & CONDITIONS**

- Prices listed are applicable to the Organiser's and their Official Contractor ONLY.
- Your Official Contractor should complete this Form, together with a technical floor plan.
- The Technical Floor Plan should show exact locations of all services required.
- The Official Contractor is responsible for the payment of all orders directly to Capital 360 Event Experiences
- The Official Contractor is responsible for all the exhibitor's/organiser's order pre and on-site
- Please do NOT put this Form into your Exhibitor's Manual. The Form published in your Exhibitor manual should be produced by your Official Contractor, who is responsible for all organizer and exhibitors pre and pre-orders.
- Form should be returned to Capital 360 Event Experiences during Early Bird period, neither Standard or On Site Price will apply
- The Nominal Electrical Supply is 230v/400v 50hz

- Capital 360 Event Experiences holds the exclusive right to utility services within ADNEC
- All utility orders must be paid in full at the time of ordering.
- Successful delivery of your order is dependent on the correct stand number and name of exhibiting company being provided. Please ensure that any changes to the stand number or exhibiting company name are communicated to Capital 360 Event Experiences by e-mailing capital360.mr@adnec.ae
- Electrical installations shall comply with ADNEC-EHSMS-RCoP-15-01
- Official Contractors/ Stand Contractors are responsible for switching on their mains power 1 hour before and switching off 1 hour after the show closing times during the show days.
- Prices quoted are for supplies within the Exhibition and Event facilities.
- All External Supplies and supplies requiring special generation or transformation will be subject to quotation and prices upon application.
- Distribution Board are on rental basis only for the duration of the event.
- Invoice will be processed for all confirmed order within 5-7 working days.
- Any damage or loss will be under the responsibility of the exhibitor.
- All orders must be paid 15 days before the event; standard price will apply for any unpaid orders 14 days before the event.
- All orders received after deadline date will be subject to availability of the item and standard price will apply.
- All prices, costs and charges are inclusive of 5% Value Added Tax. VAT Rate is subject to change as per UAE Law.

#### Cancellation Policy:

Cancellation of confirmed orders will incur a **30% cancellation charge** from the amount of the invoice.

- All Electrical supplies installed above 16 Amps Single-phase are fitted with a 16 Amps Single-Phase power connection for build-up period only.
- The below rate for electrical supplies is based on a tenancy period of 7 days; any extension of days will incur an additional charges.

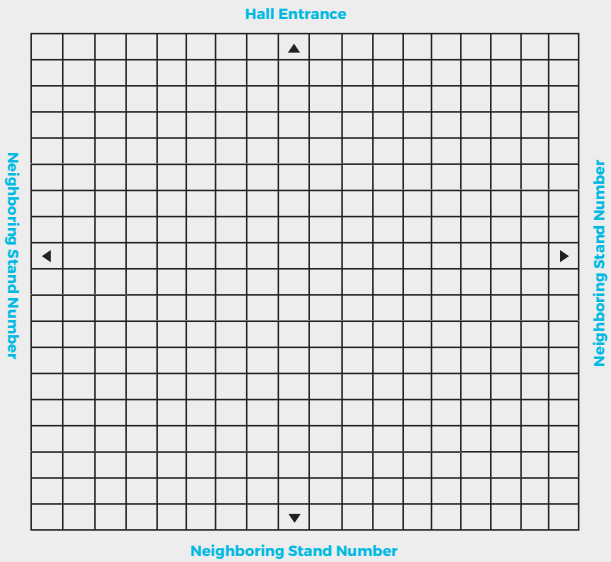
		UNIT PRICE (AED)				
NO.	DESCRIPTION	EARLY BIRD PRICE (15 days prior to the event)	STANDARD PRICE (14 days or less prior to build-up)	ON-SITE PRICE (During the build-up days)	QTY	TOTAL
1	16 Amp. Single-Phase	645.00	770.00	1,155.00		
2	32 Amp. Single-Phase	1,280.00	1,535.00	2,300.00		
3	16 Amp. Three-Phase	1,920.00	2,300.00	3,450.00		
4	32 Amp. Three-Phase	3,190.00	3,825.00	5,740.00		
5	63 Amp. Three-Phase	5,445.00	6,535.00	9,800.00		
6	100 Amp. Three-Phase	8,975.00	10,770.00	16,155.00		
7	125 Amp. Three-Phase	POA	POA	POA		
8	24 Hrs Supply	20%	20%	30%		
9	Build-up Power	250.00	300.00	445.00		
10	Ceiling Cable + 16 Amp. Single-Phase	1,375.00	1,645.00	2,470.00		
11	Ceiling Cable + 16 Amp. Three-Phase	3,135.00	3,765.00	5,645.00		
12	Ceiling Cable + 32 Amp. Single-Phase	2,190.00	2,630.00	3,945.00		

		UNIT PRICE (AED)				
NO.	DESCRIPTION	EARLY BIRD PRICE (15 days prior to the event)	STANDARD PRICE (14 days or less prior to build-up)	ON-SITE PRICE (During the build-up days)	QTY	TOTAL
13	Ceiling Cable + 32 Amp. Three-Phase	4,400.00	5,280.00	7,920.00		
14	Single Phase Distribution Board	1,740.00	2,090.00	3,130.00		
15	Three Phase Distribution Board	2,550.00	3,060.00	4,585.00		
ELECTRICAL ACCESSORIES (unconnected)						
01	4-Way 13A Extension Bar	240.00	290.00	430.00		
02	16 Amps CEE form plug (Supply only)	95.00	115.00	175.00		
03	16 Amps CEE form socket (Supply only)	95.00	115.00	175.00		
WATER AND DRAINAGE SERVICES						
01	Water and Waste	4,215.00	5,060.00	7,580.00		
NOTE: 50% ADDITIONAL SURCHARGE FOR ONSITE ORDERS AND CHANGES.						
GRAND TOTAL						

PLEASE NOTE

- All orders for utilities must follow the required guidelines and be submitted with a clear and precise grid plan at the time of ordering
- Any changes required due to incorrect grid plan will be subject to an additional charge.

STAND ORIENTATION GRID



PLEASE SPECIFY THE FOLLOWING

Position of the ordered utilities	
Stand on left side	
Stand on right side	
Stand at rear	

# ALL PAYMENTS MUST BE MADE PRIOR TO WORKS COMMENCING

Abu Dhabi National Exhibitions Company is (100%) Holding Company of Capital 360 Event Experience

Please complete and return the order form to the above email address. An invoice will be dispatched in return. Orders will be Valid only with full remittance.

Cheque & Bank Draft - **CAPITAL 360 - L.L.C - O.P.C, P.O. Box 5546 Abu Dhabi, UAE**

Bank Transfers should be made, net of bank charges through the following account:

**AED**

Account Name : CAPITAL 360 - L.L.C - O.P.C  
Bank : FIRST ABU DHABI BANK  
Account No. : 4021003733279010  
Swift Code : NBADAEAAXXX  
IBAN No. : AE440354021003733279010

**USD**

Account Name : CAPITAL 360 - L.L.C - O.P.C  
Bank : FIRST ABU DHABI BANK  
Account No. : 4021003733279021  
Swift Code : NBADAEAAXXX  
IBAN No. : AE380354021003733279021

**TAX REGISTRATION NUMBER: 100305367300003**

**Note:** For International clients it is important that you use the IBAN NO for all the remittances.  
Copy of the confirmed transfer must be sent to [finance.as@adnec.ae](mailto:finance.as@adnec.ae)

Name	Date	Signature
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