

Your trusted partner for innovative & reliable telecommunication experiences via high-quality services delivered with passion and commitment.

## **EXHIBITION/EVENT INFORMATION:**

Exhibition / Event Name:



**Fill & Return**  
customer.services@adnec.ae

Date

Hall No.

Stand No.

Stand Name

## **INVOICE BILLING DETAILS:**

Full Name:



**Best Price**  
When you pay 14 days  
before the event

Last Name:

Job Title:

Company Name:

Company Address:

City:

Postal Code:

Country:

Contact No.

Email Address:

TRN (Tax  
Registration No.)



**Standard Price**  
when you pay within 14 days or  
less from the event date



**Deadline**  
Submission 2 Days prior to the  
show will not guarantee the  
delivery of the services and will  
result in 50% additional surcharge  
for on-site orders and changes

**Abu Dhabi National Exhibitions Company is (100%) Holding Company of Capital 360 Event Experience.**

Please complete and return the order form to the above email address. An invoice will be dispatched in return. Orders will be Valid only with full remittance

### **CREDIT CARD**

On selecting this method, ADNEC Receivables will email the "Credit Card Authorization Form". This form should be filled and returned back to [finance.as@adnec.ae](mailto:finance.as@adnec.ae) to signify the approval of processing the payment

### **Cheque & Bank Draft**

Capital 360 Event Experience - P.O. Box 5546 Abu Dhabi, UAE  
Bank Transfers should be made, net of bank charges through the following account:

THIS PRICE LIST IS VALID FOR THE PERIOD 1 JANUARY - 31 DECEMBER 2026 | ALL PRICES ARE INCLUSIVE OF VAT.

**AED**

Account Name : ADNEC SERVICES L.L.C.  
 Bank : FIRST ABU DHABI BANK  
 Account No. : 4021003733279010  
 Swift Code : NBADAEAXXX  
 IBAN No. : AE440354021003733279010

**USD**

Account Name : ADNEC SERVICES L.L.C.  
 Bank : FIRST ABU DHABI BANK  
 Account No. : 4021003733279021  
 Swift Code : NBADAEAXXX  
 IBAN No. : AE380354021003733279021

**TAX REGISTRATION NUMBER: 100305367300003**

NOTE : For International clients it is important that you use the IBAN No. for all the remittances.

Copy of the confirmed transfer must be sent to [finance.as@adnec.ae](mailto:finance.as@adnec.ae)

**WIRELESS VOUCHERS**

For individual Internet access, not recommended for high throughput demonstration or file download.

ITEM DESCRIPTION	INTERNET SPEED	PRICE (AED)	QTY	TOTAL
Premium WiFi Access - 2 Hours	5Mbps	26.00		
Premium WiFi Access - 8 Hours	5Mbps	92.00		
Premium WiFi Access - 24 Hours	5Mbps	129.00		

**INTERNET CONNECTIONS (WIRED OR WIRELESS)**

- Internet will be provided with username and password. The default SSID to connect is OpenAir Wi-Fi.
- A fee of AED 348 will be charged for each change to the location of a fixed line/ wired connectivity.
- If wired option is selected, there will be 1 cable provided only with on-site assistance. If additional cables are required, please look at Network Equipment.
- If wired Internet is selected, a copy of the marked location via floorplan must be presented to ensure the delivery of the service.
- These Internet Lines will include 100% Download Speed and 10% Upload Speed.

ITEM DESCRIPTION	INTERNET SPEED	CONNECTIVITY TYPE	EARLY BIRD (AED) (14 days prior to the event date)	STANDARD PRICE (AED)	QTY	TOTAL
5 Internet Connections	30Mbps	Wired	Wireless	4,468.00	5362.00	
15 Internet Connections	50Mbps	Wired	Wireless	5,743.00	6,892.00	
30 Internet Connections	80Mbps	Wired	Wireless	8,295.00	9,954.00	
50 Internet Connections	120Mbps	Wired	Wireless	10,849.00	13,019.00	
100 Internet Connections	150Mbps	Wired	Wireless	13,402.00	16,082.00	

\*All connections have automatic IP addressing. If you need a Static IP, please tick here

**NETWORK & COMMUNICATIONS EQUIPMENT**

ITEM DESCRIPTION	EARLY BIRD (AED) (14 days prior to the event date)	STANDARD PRICE (AED)	DESCRIPTION	QTY	TOTAL
Network Cable drop	441.00	530.00	To link multiple locations together on a single network. Subject to availability in locations identified		
Fibre Core	2,523.00	3,064.00	Fibre Core is available inside the venue only. Additional cost will be provided through separate quotation.		
IPTV	2,523.00	3,064.00	ADNEC IT provides the Satellite TV Box. The requester should arrange for a TV, HDMI cable and a power.		

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## LAPTOP, DESKTOP, MONITOR, SWITCHES AND ETHERNET CABLES

ITEM DESCRIPTION	EARLY BIRD (AED) (14 days prior to the event date)	STANDARD PRICE (AED)	QTY	TOTAL
Laptop	788.00	945.00		
All-in-One Desktop	788.00	945.00		
Monitor	500.00	600.00		
Switch - 8Port	511.00	614.00		
Switch - 16Port	767.00	920.00		
Switch - 24Port	1,021.00	1,226.00		
2M - Ethernet Cable	19.00	24.00		
3M - Ethernet Cable	54.00	66.00		
5M - Ethernet Cable	73.00	89.00		
10M - Ethernet Cable	111.00	133.00		
20M - Ethernet Cable	171.00	205.00		
POE - 8Port	772.00	927.00		
POE - 16Port	1,213.00	1,456.00		
POE - 24Port	1,434.00	1,720.00		

## INTERNET LEASED LINE SERVICE (PUBLIC IP)

- A minimum of 30 working days is required to deliver this service. If ordered on-site, service availability and delivery are not guaranteed.
- Internet service will be delivered by WIRED only. Each option comes with four (4) public IP address.
- Internet line which will provide equal Download & Upload Speed. (Recommended for broadcasting, live streaming, web conferences, Fixed IP).

ITEM DESCRIPTION	PRICE (AED)	QTY	TOTAL
5Mbps	11,025.00		
10Mbps	17,325.00		

## MANPOWER

Dedicated IT Support Engineer and Cabling Technicians can be provided, on a daily rate.

ITEM DESCRIPTION	EARLY BIRD (AED) (14 days prior to the event date)	STANDARD PRICE (AED)	QTY	TOTAL
IT Support Engineer	1200.00	1440.00		
Cabling Technician	500.00	600.00		

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## TELEPHONE AND FAX

- Point of Sales (POS) and Credit Card machines are not provided.
- When Telephone service is selected, the line will be local by default unless International is selected.

ITEM DESCRIPTION	EARLY BIRD (AED) (14 days prior to the event date)	STANDARD PRICE (AED)	QTY	TOTAL
Telephone International	767.00	920.00		
Conference Telephone International	1,405.00	1,687.00		
Point of Sales (POS) / Credit Card Lines	767.00	920.00		
ISDN 128Kbps (2B + D) Digital	1,916.00	2,299.00		
Conferences over Virtual Environment (Teams, Zoom Calls)	POA	POA		

\*Telephone Outgoing call charges (as per Etisalat Standard call rates; statement to be shared after the event)

## TERMS & CONDITIONS

Capital 360 Telecoms holds the exclusive rights to all data and telecommunication services within the venue.

- All orders received after deadline date will be subject to availability of the item and standard price will apply.
- Cancellation to confirmed or paid orders are permitted, however, service fee of 50% will be deducted.
- Payment Refund will ONLY be entertained upon receipt of written request, subject to Management approval.
- Capital 360 Telecoms is not responsible to configure or support any personal devices owned by the client.
- Organiser are responsible on IT equipment supplied by ADNEC. Any loss or damage to the equipment will be charged.
- Order Form has to be filled properly and submitted to ADNEC Customer Services (customer.services@adnec.ae)
- Duration of all IT Services (except Open Air vouchers and Bulk Order Wireless Access) are valid for 30 calendar days only.
- ADNEC operates on 5GHz wireless frequency only. Private wireless broadcasts are not permitted within ADNEC. Non- ADNEC wireless broadcasts will be ceased in order to mitigate wireless signal interference and any devices used will be switched off immediately.
- ADNEC strongly recommends use of 5GHz enabled wireless devices to ensure stable connectivity.
- Capital 360 Telecoms provides quality services to its customers, maximize their investment in IT Technology, provide cost effective IT support and delivery of IT services and implement IT best practices to satisfy business units. Copy of the ADNEC Information Technology Service Management System Policy is available upon request.

## IT INFRASTRUCTURE NETWORK SERVICES POLICY

For the purposes of this Policy, "Client" means any person, company, or entity granted access to, or seeking to connect to, ADNEC's IT, telecommunications, or network infrastructure, including without limitation organisers, exhibitors, suppliers, contractors, service providers, production companies, PCOs, and any of their respective employees or agents.

### 1. OVERSIGHT OF IT HARDWARE AND SERVICES

1.1. The Client acknowledges and agrees that all information technology, network, internet connectivity, wireless access, telecommunications, switching, cabling, and related services (collectively, the "IT Services") within the Venue shall be coordinated and overseen by ADNEC IT.

1.2. The Client shall not install or operate any IT hardware or equipment without prior written approval from ADNEC IT.

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## **2. APPROVAL OF IT HARDWARE**

2.1. All IT hardware, including but not limited to network switches, routers, servers, access points, and AV equipment with networking capability, must be submitted for review and approval by ADNEC IT at least five (5) days prior to deployment at the Venue.

2.2. Approval shall be subject to the Client's compliance with ADNEC IT's prescribed checklist, which may include technical specifications, network compatibility, bandwidth requirements, traffic type (e.g., multicast), and security controls.

2.3. ADNEC reserves the right to reject or conditionally approve any hardware that, in its sole discretion, poses a risk to network stability, performance, or security.

## **3. ASSET MONITORING AND CONTROL**

3.1. All approved IT hardware shall be registered with ADNEC IT and subject to asset monitoring during the Event.

3.2. ADNEC IT shall have the right to monitor, log, and audit the usage of such hardware in real-time to ensure compliance with Venue requirements and to protect overall IT Services. (only network traffic)

3.3. In the event of breach or unauthorised connection, ADNEC reserves the right to disconnect the device immediately and recover from the Client any resulting costs or administrative charges, including a fixed charge of AED 20,000 per incident.

## **4. INTERFERENCE FROM HOTSPOTS AND UNAUTHORIZED WIRELESS DEVICES**

4.1. The Client acknowledges that the use of personal or corporate mobile hotspots, Mi-Fi devices, or any unauthorized wireless broadcasting equipment within the Venue may cause harmful interference, congestion, or degradation to ADNEC's managed IT Services.

4.2. The operation of such devices is strictly prohibited unless expressly approved in writing by ADNEC IT.

4.3. ADNEC reserves the right to detect, monitor, and immediately disable or block any hotspot or wireless device causing interference.

4.4. The Client shall remain fully responsible and liable for any impact, interference, disruption, reputational damage, or costs incurred by ADNEC as a result of its use of unauthorized wireless devices.

## **5. CLIENT OBLIGATIONS**

5.1. The Client shall ensure that it provides full disclosure of all IT hardware and equipment intended for use within the Venue.

5.2. The Client shall remain responsible for ensuring compliance with ADNEC IT's approval process and asset monitoring requirements.

5.3. ADNEC IT shall not be held liable for any disruption, failure, or loss resulting from unapproved or misconfigured IT hardware introduced by the Client.

## **6. ADNEC RIGHTS AND REMEDIES**

6.1. ADNEC IT shall have the right to suspend, disconnect, or disable any IT hardware that causes, or is reasonably likely to cause, disruption or degradation to Venue IT Services.

6.2. In such cases, ADNEC IT may recover from the Client the costs incurred for troubleshooting, remediation, and service restoration, and may impose financial and legal penalties for non-compliance.

6.3. The Client shall be held liable for any direct or indirect losses, including reputational damage, arising from unauthorized or improperly managed IT hardware.

## **7. LIABILITY AND INDEMNITY**

7.1. The Client agrees to indemnify and hold harmless ADNEC Group, its affiliates, officers, employees, and agents from and against all claims, damages, liabilities, costs, and expenses (including legal fees) arising from the use, installation, or mismanagement of unapproved IT hardware.

7.2. ADNEC IT shall have no liability for consequential or reputational losses arising from incidents caused by the Client's breach of these provisions.

## 8. BINDING EFFECT

8.1. By signing or otherwise acknowledging this Policy, the Client confirms its agreement to comply with its terms and acknowledges that these provisions are legally binding upon it.

8.2. Any breach of this Policy shall entitle ADNEC to suspend or terminate the Client's network access and seek recovery of associated costs or damages.

# NETWORK EQUIPMENT DECLARATION

Any Client bringing network equipment onsite must declare it by completing the table below and submitting it to the ADNEC IT ([Telecoms@adnec.ae](mailto:Telecoms@adnec.ae)) for approval.

Undeclared equipment may be disconnected or removed without notice, and the responsible party may be held liable for any disruption caused. ADNEC IT ([Telecoms@adnec.ae](mailto:Telecoms@adnec.ae)) reserves the right to approve, reject, or set conditions for the use of such equipment.

By signing below I hereby confirm that I have read, understood and agreed to the Terms and Conditions stated above:

GRAND TOTAL	
COMPANY NAME	
FULL NAME	
SIGNATURE	
DATE	