



**Main Office Address:**  
 DSV Fairs & Events  
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EXHIBITOR NAME:	<input type="text"/>	DELIVERY DATE & TIME TO STAND:	<input type="text"/>
HALL & STAND NO:	<input type="text"/>	COLLECTION DATE FROM STAND:	<input type="text"/>

Number and Type of Packaging	Description of Goods	Gross Wt. (Kg)	Dimension (cm)		
			L	W	H

All bookings must be made by **3<sup>rd</sup> September 2026**  
 Any booking after this date will incur a 25% late booking surcharge on total order

**We require the following services: (tick as required)**

<input type="checkbox"/> Global transport service (air/road/sea) (Quoted on request)	<input type="checkbox"/> Return shipping service (air/road/sea) (Quoted on request)
<input type="checkbox"/> Receipt at port / airport and delivery to fair site (Quoted on request)	<input type="checkbox"/> Any other services please list below
<input type="checkbox"/> Receive into warehouse & deliver to stand / Collect from stand via warehouse - each way * £ 45.00 per 1m3 / 333kg (min. £135.00)	<b>GLOBAL TRANSPORT / RETURN SHIPPING:</b> <i>Please provide details below for a quotation.</i> <b>Collection Address:</b>  <b>Contact name / number at collection point:</b>  <b>Special Instructions:</b>
<input type="checkbox"/> Direct unloading from vehicle to stand * £ 15.00 per 1m3 / 333kg (min £ 45.00)	
<input type="checkbox"/> Direct reloading from stand to vehicle * £ 15.00 per 1m3 / 333kg (min £ 45.00)	
<input type="checkbox"/> Forklift for erection / dismantling work on stand – each way * £ 65.00 per hour (min £ 130.00)	
<input type="checkbox"/> Empty case storage £ 42.50 per 1m3 (min £ 85.00)	
<input type="checkbox"/> Full goods storage £ 60.00 per 1m3 – per item (min £ 110.00)	
<b>Service fee (applies inbound and outbound)</b> £ 35.00 per exhibitor / consignment	

**\*50% overtime surcharge will be applicable to any work outside of normal working hours – Mon-Fri, 0800-1800hrs**

INVOICE PARTY		SIGNED	
ADDRESS		NAME (please print)	
		CARD PAYMENT (Please provide contact name & contact details to obtain payment information)	
TELEPHONE		EMAIL ADDRESS	
COMPANY REG NO.		VAT NUMBER/TAX ID	
GB EORI NUMBER		EUROPEAN EORI NUMBER	

**PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT INFORMATION ABOVE**

An invoice will be provided on receipt of a completed order form. Pre-payment must be made for your booking to be confirmed.

All prices are exclusive of VAT. Please note, we do not accept American Express.

IMPORTANT: All business undertaken is subject to the current editions of our standard trading conditions, which are UKWA (warehousing) and BIFA. (All other business) Copies available upon request