

**IAAPA EXPO 2026**  
**November 17-20, 2026**  
**Orange County Convention Center – Orlando, Florida**

**Estimated Deadline Dates**

*The following information is an ESTIMATE, based on 2025 incentive/advance deadlines. Please refer to the actual dates in the IAAPA Expo 2026 Exhibitor Services Guide which will be available online June 2026.*

<b><u>SHOW SERVICE</u></b>	<b><u>DUE DATE</u></b>
<input type="checkbox"/> Final Exhibit Space Payment	<b>August 14</b>
<input type="checkbox"/> Best New Product – Exhibitor Awards Application	<b>August 29</b>
<input type="checkbox"/> Lead Retrieval	<b>September 11</b>
<input type="checkbox"/> Booth Design Layout Form* Booths 20' x 20' or larger and all booths displaying inflatables must also submit a booth layout/design	<b>September 11</b>
<input type="checkbox"/> Booth Profile/Exhibitor Listing*	<b>September 25</b>
<input type="checkbox"/> Audience Participation Safety Form*	<b>October 2</b>
<input type="checkbox"/> Advance Shipping to Warehouse	<b>October 9 – November 9</b>
<input type="checkbox"/> Facility (OCCC) Discount Deadline <b>Includes:</b> Internet/Networking Electrical Compressed Air, Water & Drain Services Rigging/Hanging Sign Order	<b>October 21</b>
<input type="checkbox"/> GES Discount Deadline <b>Includes:</b> Furniture Carpet Graphics & Signs Rental Exhibits Cleaning Services Display Labor	<b>October 22</b>
<input type="checkbox"/> Best Exhibit – Exhibitor Awards Application	<b>November 5</b>
<input type="checkbox"/> Catering (Sodexo) Ordering Deadline <b>Includes:</b> Booth Catering Sampling Approval Requests Refrigerated/Frozen Storage	<b>November 8</b>
<input type="checkbox"/> Direct Shipping to Convention Center Begins	<b>November 12</b>
<input type="checkbox"/> Booth Setup Complete	<b>Monday, Nov. 16, 5:00 p.m.</b>

*\*Required items for all exhibitors*