



DSV

PROUD
MEMBER OF 

INTERNATIONAL SHIPPING INSTRUCTIONS



IAAPA[®]

EXPO

NOVEMBER 17-20 | 2026
ORANGE COUNTY CONVENTION CENTER
ORLANDO, FLORIDA USA



DSV Fairs & Events has been appointed by show management as the **Official International Freight Forwarder and Customs Broker** for **IAAPA Expo 2026**.

It's time to plan your shipping, so let our exposition freight experts assist you with all of your international transportation needs, including:

- Shipping of international exhibits to the show
- Customs clearance procedures
- Delivering your cargo to the appointed site handling contractor
- Re-exporting your freight at the conclusion of the show.

Please **CONTACT US** to request a quotation for our services.



DSV Fairs & Events USA

www.dsv.com

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LCL
SEA FREIGHT
TO ORLANDO
TERMINAL



Freight for **advance warehouse delivery** should arrive by **October 16th**.

Freight for **direct to show delivery** should arrive **15 business days** before assigned target move-in date.

FCL
SEA FREIGHT
TO MIAMI
PORT



Freight for **advance warehouse delivery** should arrive by **October 20th**.

Freight for **direct to show delivery** should arrive **10 business days** before assigned target move-in date.

AIR FREIGHT
TO
ORLANDO
(MCO)
AIRPORT



Freight for **advance warehouse delivery** should arrive by **October 27th**.

Freight for **direct to show delivery** should arrive **7 business days** before assigned target move-in date.

Consignee



Orange County Convention Center
9800 International Drive
Orlando, FL 32819 USA

Notify Party



"Exhibitor Name" / Booth # _____
IAAPA Expo 2026
c/o DSV Fairs & Events
E-mail: US-Exhibitions@dsv.com
Office: + 1 786 577 6750

Marks



"Exhibiting Company Name"
c/o IAAPA Expo 2026
Booth # _____
Orange County Convention Center
Orlando, FL USA
Made in (country of origin)

To find a local *DSV Fairs & Events* agent office in your country please [CONTACT US](#)

If you only require services from arrival USA, then [CONTACT US](#) prior to shipping for handling and coordination

Please [CLICK HERE](#) for information on shipping documents and instructions (ex - pre alert, ISF form, commercial invoice & packing list, Customs POA and other gov't agency forms)

NOTIFICATION - Notify *DSV Fairs & Events USA* with the details of your shipment before it departs the origin country

INSURANCE – Take out adequate insurance to cover the value of your exhibit to and from the show

PACKAGING – All AIR and LCL SEA freight must be securely packed in a crate or shrink-wrapped pallet, no loose cartons.

TIB – Temporary import must be fully re-exported within one year of import. Failure to re-export in full within one year will incur 2X duty + tax PLUS penalty fees determined by US Customs.

Pre Alert Requirements
for Air Freight

Pre Alert Requirements
for Sea Freight

Pre Alert Form

ISF Guidelines and Notes
for Consolidated Containers

ISF Worksheet

Commercial Invoice
& Packing List Form

Customs POA Form

POA Non-Resident Form

Customs Form 5106

Re-export FPPI - Power of
Attorney for Foreign
Principle Party in Interest

Textile Declaration Form

Textile Manufacturer Form

Toxic Substances
Control Act Form (TSCA)

Lacey Act Form

- Pre Alert requirement documents are basic guides for which documents are required for air and ocean shipments, and details on specific items that require additional documentation.
- Pre Alert form is your instructions page to us on how to handle the shipment.
- ISF guidelines are notes on what is required to complete an Importer Security Filing for your ocean shipment along with the blank ISF form.
- Commercial Invoice and Packing List (CIPL)
- Contact DSV Fairs & Events for the correct Customs POA Form, Non-Resident Form and Form 5106 for your shipment.
- Re-export FPPI Power of Attorney is required for ALL shipments that are being re-exported after the show / exhibition.
- Textile Declaration form and manufacturer form are both required for any shipment that contains any textile items.
- TSCA form is required for any shipment that contains a chemical. The TSCA form is required for all shipments that contain pens.
- Lacey Act form is required for any product that is made of wood.

[CONTACT DSV F&E USA FOR BLANK DOCUMENTS](#)



DSV Fairs & Events is here to make international shipping easy. Contact us today to get started!

Import Operations Manager: Pat Vidal

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Please **CONTACT US** to request a quotation for our services.

All services provided by DSV are subject to and governed by the DSV Standard Terms and Conditions.

<https://www.dsv.com/en-us/about-dsv/terms-and-conditions>

DSV Fairs & Events has an agent office in most countries. If you do not see your country listed below, then please contact DSV F&E USA, so that we can provide local contact info.

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